



## Amtrak OIG Shutdown Plan

*Updated August 9, 2019*

This plan outlines the procedures the Amtrak Office of Inspector General will follow in the event of a lapse in appropriations and until appropriations are restored. During a lapse in appropriations, the OIG will cease its operations until appropriations are restored. All OIG employees will be furloughed, except those who are excepted from furlough to perform specific functions as discussed below.

<b>Lapse Plan Summary Overview</b>	
Estimated Time (to nearest half day) required to complete shutdown activities:	0.5 days
Total number of OIG employees expected to be on board before implementation of the plan:	96
<b>Total number of employees to be retained under the plan for each of the following categories:</b>	
Compensation is financed by a resource other than annual appropriations:	0
Necessary to perform activities expressly authorized by law:	0
Necessary to perform activities necessarily implied by law:	0
Necessary to the discharge of the President’s constitutional duties and powers:	0
Necessary to protect life and property	47
<b>Brief summary of significant OIG activities that will continue during a lapse:</b>	
The National Railroad Passenger Corporation (Amtrak) does not shutdown or cease transporting passengers during any Federal lapse in appropriation as they are not funded through annual appropriations. When Amtrak OIG’s prior-year funding is exhausted, only the activities designated as “excepted” will continue. The employees performing these activities are protecting life or property, including law enforcement activities required to ensure the continuity of investigations and prosecutions of entities/individuals that committed fraud and other crimes against Amtrak’s programs and operations. Consistent with the Office of Management and Budget (OMB) guidance, ancillary support services will be maintained only to the extent necessary to support excepted operations.	
<b>Brief summary of significant OIG activities that will cease during a lapse:</b>	
Under a lapse in appropriations, the OIG will cease all activities that are not designated as “excepted” functions or not reasonably necessary for the protection of life or property, including audit and administrative support for general OIG operations, and others.	



**Resumption of Operations.** Amtrak OIG employees will be instructed to consult the Office of Personnel Management's (OPM) website ([www.opm.gov](http://www.opm.gov)) and to monitor local television news and radio station broadcasts for updated information regarding the status of the shutdown and the specified day they are expected to return to work. Once an appropriation or continuing resolution is passed, all employees are expected to report to work on the next business day after the furlough has ended in accordance with their normal work schedule. If furloughed employees are unable to return to work on the specified day, supervisors shall use available flexibilities (including PTO or compensatory time) to the extent possible, to accommodate them. Upon returning to work, employees must remove the autoreply from their OIG email accounts and remove their out of office message on OIG issued devices.