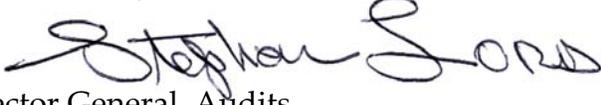




Memorandum

To: William N. Feidt
Executive Vice President/Chief Financial Officer

From: Stephen Lord 
Assistant Inspector General, Audits

Date: January 8, 2018

Subject: Engagement Memo—Monitoring Revenue Growth Initiative
(Project Code 007-2018)

This is to inform you that we are initiating work to monitor Amtrak's (the company's) activities associated with the Revenue Growth Initiative, particularly the company's efforts to use a master developer at five major terminals. The successful accomplishment of ongoing and planned revenue growth initiatives is of high priority to the company, the Congress, and other stakeholders. Our overall objective is to keep apprised of the various governance, planning, implementation, and financing issues associated with the Revenue Growth Initiative.

Our work will include, but not be limited to, attending status meetings, interviewing company officials, and reviewing available documentation. We will work to minimize disruptions to the company by coordinating meetings with staff in advance.

Our interactions with the company will be consistent with P/I 2.1.3, which sets forth the relationship between our office and the company. In particular, section 7.0 of the policy discusses coordination between company officials and our office of audits. To view this policy, see the following link:

<http://wiki.corp.nrpc/display/APIM20/2.0+Inspector+General>

David P. Bixler, Senior Director-Lead will be responsible for this effort. If you have any questions, please contact me at (202) 906-4742 (Stephen.Lord@amtrakoig.gov) or David P. Bixler at (202) 906-4453 (David.Bixler@amtrakoig.gov).

cc: Eleanor Acheson, Executive Vice President/General Counsel & Corporate Secretary
Stephen Gardner, Executive Vice President/Planning, Technology & Public Affairs
Tim Griffin, Executive Vice President/Chief Marketing Officer
Scott Naparstek, Executive Vice President/Chief Operating Officer
DJ Stadtler, Executive Vice President/Chief Administrative Officer
William Bartlett Bush, Vice President/Real Estate, Stations, and Facilities
Rina N. Cutler, Senior Director, Major Station Planning & Development
Mark Benedict, Director, Amtrak Controls