



Memorandum

To: Tracie Winbigler
Executive Vice President, Business Transformation
and Chief Financial Officer

From: J.J. Marzullo *JJM*
Assistant Inspector General, Audits

Date: November 18, 2024

Subject: Engagement Memo—State of Good Repair (Project Code 002-2025)

We are initiating a review of Amtrak's (the company's) efforts towards achieving a State of Good Repair (SOGR) for its infrastructure assets. Our objective will be to assess the strategy, processes, and data the company uses to manage its SOGR work. We may modify our scope or objective during the review. We plan to interview company officials; review related policies, documents, and procedures; and analyze relevant company data. We will work to minimize disruptions to the company by coordinating meetings with staff in advance.

We will perform our work in accordance with generally accepted government auditing standards. Our interactions with the company will be consistent with P/I 2.1.4, which sets forth the relationship between our office and the company. In particular, section 7.0 of the policy discusses coordination between company officials and our Office of Audits.

We request that your office arrange an entrance conference for us with the appropriate company officials at the earliest possible date. We will keep you advised of the status of our work and any material changes in our objective, should they occur.

If you have any questions, please call (202) 906-4600.



OFFICE of INSPECTOR GENERAL
NATIONAL RAILROAD PASSENGER CORPORATION

cc: Stephen J. Gardner, Chief Executive Officer
Roger Harris, President
Robert Grasty, Executive Vice President and Chief Human Resources Officer
Eliot Hamlich, Executive Vice President and Chief Commercial Officer
William Herrmann, Executive Vice President, General Counsel & Assistant Corporate Secretary
Laura Mason, Executive Vice President, Capital Delivery
Dennis Newman, Executive Vice President, Strategy & Planning
Steve Predmore, Executive Vice President and Chief Safety Officer
Gerhard Williams, Executive Vice President, Service Delivery & Operations
Christian Zacariassen, Executive Vice President, Digital Technology & Innovation
Eleanor D. Acheson, Corporate Secretary and Ethics Officer
Anna Rusakova, Senior Director, Risk Management and Control