



Memorandum

To: Costin Corneanu,
Executive Vice President, Chief Financial Officer

From: J.J. Marzullo *JJM*
Assistant Inspector General, Audits

Date: August 7, 2025

Subject: Engagement Memo – Audit of a Technology Services Contract
(Project Code 010-2025)

We are initiating an audit assessing Amtrak's (the company) management of a technology services contract. Our scope will cover one contract, and our objective will be to assess the overall cost, schedule, performance, and oversight of the selected contract. We will communicate the contract we select to company officials early in the audit. We may modify our objective or the selected contract during the review. We plan to review the contract files and supporting documentation, review company policies and procedures, analyze company data, and interview company officials. We will work to minimize disruptions to the company by coordinating meetings with staff in advance. This is the first in a series of contract audits we plan to conduct to assess the company's stewardship of its contracts.

We will perform our work in accordance with generally accepted government auditing standards. Our interactions with the company will be consistent with P/I 2.1.4, which sets forth the relationship between our office and the company. In particular, section 7.0 of the policy discusses coordination between company officials and our Office of Audits.

We request that your office arrange an entrance conference for us with the appropriate company officials at the earliest possible date. We will keep you advised of the status of our work and any material changes in our scope or objective, should they occur.

If you have any questions, please call (202) 906-4600.

cc: Roger Harris, President
Eliot Hamlish, Executive Vice President, Chief Commercial Officer
William H. Herrmann, Executive Vice President, Chief Legal and Human Resources
Officer & Corporate Secretary
Bruno Maestri, Vice President, Government Affairs and Corporate Communications
Laura Mason, Executive Vice President, Capital Delivery
Jennifer Mitchell, Executive Vice President, Strategy and Planning
Steven Predmore, Executive Vice President and Chief Safety Officer
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Tracie A. Winbigler, Executive Vice President, Chief Transformation Officer
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James Short, Acting Senior Vice President, Capital Delivery
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