



## Memorandum

**To:** Tracie A. Winbigler  
Executive Vice President, Business Transformation  
and Chief Financial Officer

**From:** J.J. Marzullo *JM*  
Assistant Inspector General, Audits

**Date:** July 23, 2025

**Subject:** Engagement Memo—Data Governance (Project Code 009-2025)

We are initiating a review of Amtrak's (the company) data governance efforts, including the implementation of strategies, policies, and requirements that allow it to effectively manage its data. Our objective will be to assess the company's efforts to establish and maintain effective data governance. We may expand our scope or modify our objective during the review. We plan to interview company officials; review related policies, documents, and procedures; and analyze relevant company data. We will work to minimize disruptions to the company by coordinating meetings with staff in advance.

We will perform our work in accordance with generally accepted government auditing standards. Our interactions with the company will be consistent with P/I 2.1.4, which sets forth the relationship between our office and the company. In particular, section 7.0 of the policy discusses coordination between company officials and our Office of Audits.

We request that your office arrange an entrance conference for us with the appropriate company officials at the earliest possible date. We will keep you advised of the status of our work and any material changes in our objective, should they occur.

If you have any questions, please call (202) 906-4600.

cc: Roger Harris, President  
Eliot Hamlish, Executive Vice President and Chief Commercial Officer  
William H. Herrmann, Executive Vice President, Chief Legal and Human Resources  
Officer & Corporate Secretary  
Bruno Maestri, Vice President, Government Affairs and Corporate Communications  
Laura Mason, Executive Vice President, Capital Delivery  
Jennifer Mitchell, Executive Vice President, Strategy and Planning  
Steven Predmore, Executive Vice President and Chief Safety Officer  
Gerhard Williams, Executive Vice President, Service Delivery & Operations  
Christian Zacariassen, Executive Vice President, Digital Technology & Innovation  
James Short, Acting Senior Vice President, Capital Delivery  
Anna Rusakova, Senior Director, Risk Management and Controls