



Memorandum

To: Gerald Sokol, Jr.
Chief Financial Officer



From: David R. Warren
Assistant Inspector General, Audits

Date: January 15, 2015

Subject: Engagement Memo - Video Surveillance Systems (Project Code 007-2015)

We are initiating an audit of the company's video surveillance assets. The audit objective is to assess the company's efforts to implement and utilize video surveillance systems.

To accomplish our work, we will review documents and data related to the company's planning, acquisition, installation, operation, and maintenance of video surveillance systems. We plan to interview company officials and will request documents to review as our work progresses. We will coordinate our interview and document requests with officials to minimize disruptions to the company.

Our work will be performed in accordance with generally accepted government auditing standards. Our interactions with the corporation will be consistent with P/I 2.1.3 which sets forth the relationship between the OIG and the corporation. In particular, section 7.0 of the policy discusses coordination between Amtrak officials and the OIG on audits and evaluations.

http://www.amtrakoig.gov/sites/default/files/reports/ig-amtrak_relac_policy_01-2012.pdf

We request that your office arrange an entrance conference for us with the appropriate Amtrak officials at the earliest possible date. We will keep you advised of the status of our work and any material changes in our audit objectives.

Vipul Doshi will be the Senior Director and Jodi Prosser will be the Senior Audit Manager responsible for this audit. If you have any questions regarding this audit, please contact me at 202-906-4600 (david.warren@amtrakoig.gov) or Vipul Doshi, Senior Director, Audits at 202-906-4619 (vipul.doshi@amtrakoig.gov).

cc: Jason Molfetas, Executive Vice President and Chief Information Officer
Polly Hanson, Senior Vice President and Chief of Police
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