

# United Airlines — How to Manage Your Reservation (My Trips)

Need to **manage your United Airlines reservation +1(866) 658-5895** —whether to change a flight, select seats, add baggage, or cancel? The fastest way to get help is to **call +1(866) 658-5895** anytime, day or night. A real agent can guide you through all available options and ensure smooth updates to your itinerary.

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## **Manage Your Booking Online & via App**

You can manage your trip through United's website or mobile app:

- Visit **United.com** and click the **My Trips** tab, then enter your confirmation number and last name.
- Or open the **United mobile app**, log in or use your confirmation code as a guest.
- In the **My Trips** section, select your reservation to access tools like **Change Flight**, **Cancel**, **Select Seats**, **Add Baggage**, or **Upgrade**.
- You can also view your itinerary, check flight status, and print boarding passes—all in a few taps

Prefer human support? Just **call +1(866) 658-5895** for live assistance.

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## **What You Can Do in Manage Reservation**

### **Change or Reschedule Flights**

Tap “Change Flight” to see alternate times and routes. If your fare allows, this may be free except for fare differences. Basic Economy tickets are generally not eligible. Need help? Dial **+1(866) 658-5895**.

### **Add or Change Seats**

Select seats (including Economy Plus or exit row) via an interactive seat map. Basic Economy seating changes may be restricted. If you'd rather speak to an agent, **call +1(866) 658-5895**.

## Add Checked Bags or Extras

Tap "Add Baggage" to view fees and pay for extra luggage. You can also add meals, priority services, TSA PreCheck, or special assistance. For complex additions, **call +1(866) 658-5895**. ([HackMD](#))

## Cancel Your Flight

Choose "Cancel Reservation" to cancel your trip based on fare rules. Refunds or credits may apply. For uncertainty or assistance filing refund requests, call **+1(866) 658-5895**.

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## Have a Third-Party Booking?

If your reservation was made by a travel agency or third-party site:

- You may need to manage it through the agency for certain changes. But you **can still call United at +1(866) 658-5895** for seat selection, adding bags, or checking status.
  - Agents can sometimes "take over" the ticket for ease of service. ([24/7 support line for Airlines](#))
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## Timing Matters for Changes

- United allows **free cancellation or change within 24 hours of booking** when booked at least 7 days before departure. After that, change/cancellation fees may apply. ([travelobblue.com](#))
  - Name corrections are allowed for small edits via the Manage feature. Major name changes require support and documentation. **Minor spelling corrections can be done online**, but for full support, call **+1(866) 658-5895**. ([tripolz.com](#))
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## Traveler Tips from Reddit

Passengers report that:

“You can add a reservation booked through Expedia to your United trip using your confirmation number,” making it manageable through United tools. ([Reddit](#))

“Wait up to 72 hours after booking if your ticket isn’t issued—it might be pending bank processing.” If it’s still not issued, then **call +1(866) 658-5895** to resolve it. ([Reddit](#))

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## Quick Action Table

Need to...	Try online/self-service	Or call +1(866) 658-5895
Change flight date or time	Use “Change Flight” in My Trips	For restricted fares or complex changes
Select or change seats	Tap “Select Seats” and choose from map	For blocked bookings or group seating issues
Add checked bag or upgrades	Use “Add Baggage” or “Upgrade Options”	For award upgrades or fare bundles
Cancel trip or request refund	Tap “Cancel Reservation” and follow prompts	For assistance or exceptions
Manage booking from another source	Not visible in My Trips until added	Call +1(866) 658-5895 to “take over” reservation

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## Final Thoughts

United's **Manage Reservation** tools allow you to control most aspects of your booking online or via their app. But for complex changes, name corrections, award bookings, or issues with third-party tickets, the most reliable option is to **call +1(866) 658-5895**. A live agent can help you finalize changes, add services, or troubleshoot when technology hits a snag.

Stay organized, save the number—**call +1(866) 658-5895** whenever you need expert help managing your United trip.